

WEST MICHIGAN AVIATION ACADEMY
FERPA Rights of Access to College Letters of Recommendation

Colleges and universities prefer that teacher evaluations and recommendations be confidential. Colleges generally believe that recommendations written with this understanding are more candid and honest. Therefore, those recommendations have more validity and carry appreciably more weight in the admission process than recommendations which parents and students can access.

Because of this, we request that all students/parents requesting letters of recommendation complete and return this waiver form to Mrs. Halamka. If you choose not to waive your right to access letters of recommendation, a copy of this form will accompany each college application and transcript package.

Waiver of Right to Access School/Teacher Letters of Recommendation

I authorize the release of student information in letters of recommendation and other college application forms.

_____ I do waive my rights to examine or obtain a copy of the letter(s), ratings sheets, and other evaluations.

_____ I do **not** waive my rights to examine or obtain a copy of the letter(s), ratings sheets, and other evaluations.

Printed Name of Student

Student Signature

Date

As parent or guardian of _____, I authorize the school to release student information from my child's records in its letter(s) of recommendation and other evaluations.

_____ I do waive my rights to examine or obtain a copy of the letter(s), ratings sheets, and other evaluations.

_____ I do **not** waive my rights to examine or obtain a copy of the letter(s), ratings sheets, and other evaluations.

Printed Name of Parent

Parent Signature

Date