

WEST MICHIGAN AVIATION ACADEMY
Board Meeting Minutes
Tuesday, June 16, 2015 at 8:00 a.m.

Meeting held at:
 West Michigan Aviation Academy
 5363 44th St SE
 Grand Rapids, MI 49512

BOARD OF DIRECTORS:	PRESENT	UNABLE TO ATTEND
Tandy Champion - Director		X
Richard DeVos Jr. - President	X	
Rick Fiddler - Director		X
Clifford Maine – Treasurer/Secretary	X	
Kathleen Maine – Vice President	X	
Bruce Matthews - Director	X	
Joe Nienhaus - Director	X	
Robin Koop - Director	X	

Non-Board Members Attending:

1. Pat Cwayna – CEO
2. Betsy Pott
3. Larry Fisher – Dean of Student Life
4. Ruth Moxon – Dean of Curriculum and Planning
5. George Pavey – Dean of Aviation
6. Zay Reynolds – Dean of Academic Affairs
7. Becky Halamka – Guidance Counselor
8. Lynn Leiter – Assessment Coordinator
9. Meg George – Gala Coordinator
10. Les Albert – BMCC
11. Daryn Kuipers – Windquest Group
12. Geoff Yelen – CS Partners
13. Brian Lennon – WMAA Parents

1. CALL TO ORDER

D. DeVos called the meeting to order at 9:07 am.

2. ROLL CALL

Roll call was held.

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3. PUBLIC COMMENT (AGENDA ITEMS)
NONE

4. ADMINISTRATOR'S REPORT

- a. Gala Report – Meg George provided a report looking back at previous galas and comparing all of the data points. One thing she mentioned that sets us apart from other events is our students. This year we did have 12 new sponsors, our raffle numbers were down, we had a matching gift that went over great, and the goals was to get expenses down and she did just that! We are always looking at areas of improvement and looking for a speaker for next year – so stay tuned!
- b. Aviation Update – Mr. Pavey updated that currently in the flight program there are 5 complete with 6 waiting to complete, he has 10 students who will be participating in the glider camp this summer and anticipates a large number of students to receive incentive flights based on grades this summer as well
- c. End of Year – baccalaureate, graduation, capstone trips, etc. – Mr. Cwayna reported that we had another successful baccalaureate, graduation and students are currently on their end of year capstone trips
- d. Gulfstream trip – June 23-24 – Mr. Cwayna reported that he, Dick and Rick will be traveling to Savannah to thank Gulfstream for all of their support and to make an additional ask as well
- e. Board retreat/meeting – August 18-19 – Mr. DeVos just wanted to remind everyone of the retreat at his home in Holland on Wednesday, August 19

5. DISCUSSION ITEM(S)

- a. FOCUS team report – the FOCUS team looks at our bottom 30% of our student body and strategies and interventions to bring them up – EBLI is one intervention that was put into place 2nd semester and the students have shown growth overall

6. ACTION ITEM(S)

- a. Approval of May 19, 2015 Budget Board Meeting Minutes
A motion was made by K. Maine and supported by J. Nienhaus to approve the May 19, 2015 Budget Board Meeting Minutes. The motion was approved unanimously.
- b. Approval of May Financial Statement
A motion was made by C. Maine and supported by R. Koop to approve the May Financial Statement. The motion was approved unanimously.

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c. Resolution of the 2014-2015 General Fund Budget

A motion was made by C. Maine and supported by K. Maine to approve the Resolution of the 2014-2015 General Fund Budget. The motion was approved unanimously.

d. Resolution of the 2014-2015 Special Revenue Budget

A motion was made by C. Maine and supported by J. Nienhaus to approve the Resolution of the 2014-2015 Special Revenue Budget. The motion was approved unanimously.

e. Resolution of the 2014-2015 School Lunch Fund

A motion was made by C. Maine and supported by K. Maine to approve the Resolution of the 2014-2015 School Lunch Fund. The motion was approved unanimously.

f. Resolution of the 2015-2016 General Fund Budget

A motion was made by C. Maine and supported by K. Maine to approve the Resolution of the 2015-2016 General Fund Budget. The motion was approved unanimously.

g. Resolution of the 2015-2016 Special Revenue Budget

A motion was made by C. Maine and supported by J. Nienhaus to approve the Resolution of the 2015-2016 Special Revenue Budget. The motion was approved unanimously.

h. Resolution of the 2015-2016 School Lunch Fund

A motion was made by C. Maine and supported by J. Nienhaus to approve the Resolution of the 2015-2016 School Lunch Fund. The motion was approved unanimously.

i. Resolution of the 15-16 Board Meeting Calendar

A motion was made by K. Maine and supported by J. Nienhaus to approve the Resolution of the 15-16 Board Meeting Calendar. The motion was approved unanimously.

j. Resolution of the MHSAA Membership

A motion was made by K. Maine and supported by R. Koop to approve the Resolution of the MHSAA Membership. The motion was approved unanimously.

7. Thank You To Exiting Board Member

8. EXTENDED PUBLIC COMMENT (maximum 3 minutes each)

NONE

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9. ADJOURNMENT

The meeting was adjourned at 9:47 am.

OFFICER OF THE BOARD

SIGNATURE_____